

OTE 86-6024
23 July 1986

MEMORANDUM FOR: Director of Training and Education

FROM: Executive Secretary,
CIA Training Selection Board

SUBJECT: Funding for Special TDY Trips by Students
Enrolled at the National War College and
the Industrial College of the Armed Forces

1. Your approval is requested to reimburse students who attend the National War College and the Industrial College of the Armed Forces for "out of pocket" expenses. Students who attend these colleges are encouraged by the Commandants to take advantage of a number of voluntary weekend trips to Canada, to Latin America, and to various military installations in the United States. Government air is provided and the students stay in military BQs, but all other expenses are "out of pocket." The War Colleges believe these trips allow students to become better acquainted with interservice issues.

2. Apparently, these voluntary trips have been going on for several years, but no one has indicated to me that they were going on a trip, or ever asked if they could be reimbursed for a trip they would like to go on. This week I have had two students inquire about reimbursement during AY 1986/87.

3. Normally, we do not attach a monetary amount to NWC and ICAF because they are local, and we do not have to pay per diem. Also, we don't pay for their two-week overseas field study trip in the spring each year.

4. I have checked with Chief, OTE/B&F, and payment of trip expenses in accordance with Agency travel regulations may be paid if you approve such payment for these voluntary trips. The cost should be minimal since air transportation is provided and lodging will be in BQs.

5. Currently, we provide a limited budget to each student who attends The Senior Seminar (\$2,000) to use to do his/her case study. Most of this is used for travel. We also provide a travel budget to each Congressional Fellow (\$2,500) to use for travel when he/she accompanies the individual he/she works for in Congress.

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6. I recommend that you approve travel funds for these voluntary trips that NWC and ICAF students are encouraged to attend. However, I think that we should provide a budget, and anything over that amount is "out of pocket." I recommend that you approve funding of trips for each student not to exceed \$600 per academic year.

7. The Training Selection Board can absorb this additional cost.

SIGNED

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APPROVE FUNDING OF NWC AND ICAF TDY'S NTE \$600 PER STUDENT PER ACADEMIC YEAR:

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28 JUL 1986

Director of Training and Education

Date

Distribution:

Orig - Addressee (return to ES-TSB)

1 - DTE

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ES-TSB: (23Jul86)